IHM Institute of Hotel Management, Shimla

QUESTION BANK 2016

- Q1. What is the difference between safety and security?
- Q2. What is a safety management committee? Enumerate how it works?
- Q3. What is a safety Audit?
- Q4. What is pilferage? As a housekeeper how would you detect, handle and prevent pilferage?
- Q5. Give the format of and the use of the following:
 - -Lost and Found Register
 - -Lost and Found Form
 - Missing Items Register
 - Accident report form
 - Key Register
 - Memorandum
 - -Inventory Level
 - Snagging List
 - -Maintenance Request
- Q6.Discuss the 3-Es of work place safety. Identify some of the common hazards in housekeeping operations.
- Q7. Discuss measures that can be taken to avoid fire in hotels. What procedures are to be followed in the event of a –large fire and in a small fire?
- Q8. "Key control is the first step towards preventing theft". Discuss.
- Q9. What is an accident? What are your responsibilities as an employee to ensure safety in the workplace?
- Q10. Discuss the various classes of fire and the extinguishers used for them.
- Q11. What are the elements of art and principles of design? Explain each.
- Q12. What is colour? What are the dimensions of colour?
- Q13. What are the classic colour schemes? Explain with the help of colour Wheel.
- Q14. What is the difference between Prang and Munsell colour theories?
- Q15. Describe classification of colours.
- Q16. Draw and explain the parts of a window.
- Q17. Classify lighting on the basis of -
 - Purpose
 - Method of lighting
 - -Source of lighting
 - -Architectural and Non architectural lighting.
- Q18. Explain the types of flooring and floor finishes.
- Q19. Write a detailed note on the different types of carpets.
- Q20. What factors would you keep in mind while selecting carpets?

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- Q 21. What are the different materials used for construction of furniture? Discuss the advantages and disadvantages of any five.
- Q22. Classify accessories. Give examples of each type.
- Q23. What is refurbishment? What is the role of housekeeping department in refurbishment?
- Q24. What is redecoration? Give the step by step procedure for redecorating a guest room.
- Q25. List all the tasks that an executive housekeeper needs to do for an upcoming property in three months.
- Q26. What are the pre-opening activities for housekeeping department?
- Q27. DIFFERENTIATE BETWEEN:

1	LUX	LUMEN
2	DIRECT LIGHT	DIFFUSED LIGHT
3	TUFTED CARPET	WOVEN CARPET
4	VALUE OF COLOUR	INTENSITY OF COLOUR
5	BAY WINDOW	BOW WINDOW
6	FRAME OF WINDOW	JAMB OF WINDOW
7	VENETIAN BLINDS	ROMAN BLINDS
8	VERTICAL BLINDS	SHUTTERS
9	VALANCES	SWAGS
10	TERRAZZO FLOORING	GRANOLITHIC FLOORING
11	SMOKE DETECTORS	FIRE SPRINKLERS
12	FORM	SHAPE
13	LINOLEUM	PINOLEUM
14	FITTED FURNITURE	CANTILEVERED FURNITURE
15	PILE HEIGHT	FACE WEIGHT
16	SKIRTING	CORNICE
17	KNITTED CARPETS	ORIENTAL CARPETS
18	MSDS	SAFETY SIGNS
19	FIRE DRILL	FIRE ALARM
20	INDENTING	INVENTORY

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Q28. Expand and explain the following terms:

- 1. HAZCOMM
- 2. OSM
- 3. OSHMS
- 4. UL
- 5. ISI
- 6. RACE
- 7. FIRE
- 8. BCF
- 9. PBCMA
- 10. BCF-In Carpets

Q29. Explain in brief:

- 1. Thread count
- 2. Pile density
- 3. Rattan/bamboo/ hemp/felt
- 4. Pouffe
- 5. Chaise lounge
- 6. House break-up
- 7. Wall elevation
- 8. Layout
- 9. Fire safety signs
- 10. Brise soleil
- 11. Trompe l'oeil
- 12. Jalousie
- 13. Types of curtains
- 14. Ergonomics
- 15. Restoration
- 16. Fire retardant finishes
- 17. Acoustics
- 18. Decorative design and structural design
- 19. Shutters ,Shades and screens
- 20. Furnishings.